

**The Methodist Church**  
**South-East District**  
Charity Registered number 1130274

**District Accounts**

**Trustees' Report and**  
**Financial Statements**  
**for the year ended**  
**31 August 2009**

# The Methodist Church, South-East District

## District Expenses Account, District Advance Fund

Rev John Hellyer (Chair)  
Rev Sheila Foreman (Assistant Chair)  
Rev Ian Howarth (Assistant Chair) (from 1 September 2008)  
Rev David Hinchliffe (Assistant Chair) (from 1 September 2008)  
Mr Michael Richardson (District Treasurer)  
Mr David Ridley (Synod Secretary)  
Mr Ernest Jones (District Property Secretary) (resigned 25<sup>th</sup> April 2009)  
Rev Graham Hindle (District Development Enabler) (from 1 September 2008)  
Rev Nick Oborski (Grants Secretary)  
Rev Gavin Hancocks  
Deacon Richard Goldstraw (from 19 April 2008)  
Mr Jack Delbridge  
Mrs Anya Goldsack  
Mr Peter Hawksley (resigned 10<sup>th</sup> March 2009)  
Mrs Mary Tillet (from 19 April 2008)  
Mrs Jill Butler (from 24 June 2008)  
Mr Dudley Shipton  
Mr Bryan Shirley (from 24 June 2008)  
Dr. Helen Richardson (from 12<sup>th</sup> September 2009)  
Mrs Margaret Watts

## Chair's Benevolent Fund Trustees

Rev John Hellyer (Chair)  
Rev Ian Howarth (Assistant Chair) (from 20/01/2009)  
Mr Michael Richardson (District Treasurer)  
Mr David Ridley (Mr David Ridley (Synod Secretary))

## East Kent Coalfields Trust Trustees

Rev John Hellyer (Chair)  
Mr Michael Richardson (District Treasurer)  
Mr David Ridley (Synod Secretary)  
Rev Tim Crome (from 1 September 2008)

## Principal Address

District Office  
Unit 4b Basepoint Business & Innovation Centre  
Metcalf Way  
Crawley  
West Sussex RH11 7XX

## District Auditor

Mr D Baxter  
Certified Chartered Accountant  
14 Hillydeal Road  
Otford, Kent TN14 5RU

## Bankers

HSBC plc  
8 Victoria Street  
London SW1H 0NJ

# **The Methodist Church, South-East District**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

### **Trustees Annual Report**

The Trustees submit their annual report and the audited financial statements for the year ended 31<sup>st</sup> August 2009. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in October 2005 in preparing the annual report and financial statements of the Charity.

The Report of the Trustees and the audited financial statements for the District are presented annually to the District Synod.

### **Structure and Governance**

#### **Statement of Trustees responsibilities**

Charity Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its financial activities for that period, together with its assets and liabilities at the end of the period, and adequately distinguish any material special trust or other restricted fund of the Charity. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable Accounting Standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

#### **Legal and administrative information**

The governing body of the District is the Methodist Church and the governing body of the Methodist Church is the Conference. The Methodist Church Act 1976 gives the authority under which the Methodist Church acts. The constitutional practice and discipline of the Methodist Church governs the activities of the District. The District is a Registered Charity.

#### **Trustees**

The Trustees who have served during the year are set out above. Trustees are appointed annually by the Spring Synod.

The principal address of the District's Auditor and Bankers are given on page 1.

The Trustees are responsible for the detailed examination of the financial statements and for recommending their adoption to Synod.

The District is one of thirty-three districts of the Methodist Church in the United Kingdom. The South-East District brings together twenty-nine Circuits, their Chapels and Manses based in the south eastern segment of England including the whole of Kent, Surrey and Sussex, and includes the Circuits in Malta & Gibraltar. They are contactable via the principal address of the District.

# **The Methodist Church, South-East District**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

### **Internal Financial Controls**

The Trustees have overall responsibility for ensuring that there is in place an appropriate system of controls, financial and otherwise, to provide reasonable confidence and assurance that:

- the District's administration is operating effectively and efficiently;
- the assets of the District are properly safeguarded against unauthorised loss or damage;
- proper records are maintained and information produced for management control, fiscal and statutory reasons; and
- the District complies with the relevant laws and guidelines.

### **Risk Management**

The Trustees have examined the major strategic business and operational risks which the charity faces, and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to monitor these risks.

### **District Auditor**

Mr D Baxter offered and was re-appointed as Auditor of the District Funds by the District Policy Committee.

# **The Methodist Church, South-East District**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

### **Objectives and Activities**

#### **Objects**

The District is constituted to advance the mission of the church in the South-East District by providing opportunities for Circuits to work together and support each other, by offering them resources and finance, personnel and expertise which may not be available locally. The District also serves the local Churches and Circuits in the support, deployment and oversight of the various ministries of the Church in programmes of training.

#### **Objectives**

The District came into being as a new Methodist District on the 1<sup>st</sup> September 2006. The main objectives set out were:

- To support and encourage the Circuits in mission and worship as members of a world-wide church and global community;
- To develop pastoral care of lay and ordained staff living and working in the Circuits and of the lay officers of the District;
- To work together to share ministry. Leadership and responsibility and encourage these ways of working in the Circuits.

#### **Activities and Achievements**

When the District was formed in September 2006 it was required by the Methodist Conference after three years to undertake a review of its model of leadership, governance and management. The Synod that met in April 2009 agreed to a review that focussed on the future of the three Areas in the District and their associated Area Meetings; the role and ways of working between the Chair and the three Assistant Chairs; the role and ways of working of the district Leadership Team; the future of the Synod; the role and way of working of the district Policy Committee and the role of the District Office. The outcome of this review will be reported to the Synod in April 2010 and any recommendations implemented as soon as possible after that.

In the spring of 2009 a document entitled "Forward Mission" was published to assist Circuits in considering the challenges to mission and discipleship that are part of the Connexional "Mapping a way forward – Regrouping for Mission" process. The District Development Enabler has worked with a number of Circuits which are exploring ways in which they can reshape their staffing and ways of working so that they can be more effective in their mission purposes. In some cases this has involved groups of Circuits planning to join together. In some areas of the District the challenges of "Forward Mission" have yet to be considered in depth. There is need over the next year for the District to work towards a more coherent plan for development across the District in relation to "Mission Forward."

The Training Officer came into post on 1<sup>st</sup> January 2009 and has made good progress in establishing the training needs across the District. Work has been done to establish proper mentoring support for people who are wish to candidate for the presbyteral and diaconal ministries. A partnership with the URC Southern Synod in providing in service learning opportunities for ministers has also been developed. Other areas of work include: safeguarding for children and vulnerable adults; the management and support of lay employees; participation in the Regional training Partnership and working as part of the Methodist Regional Training Network in the development of other strategies for learning.

## **The Methodist Church, South-East District Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

Over the next year the District Policy committee will give attention to the following priorities:

- To develop leadership, governance and management further in the District;
- To advocate and support Circuits in responding to “Mission Forward” further;
- To increase awareness of and participation in Extending Discipleship and Exploring Vocation (EDEV);
- To widen participation in the Connexion and District;
- To support people who respond to the call to authorised lay and ordained ministries further.

# **The Methodist Church, South-East District**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

### **Financial Review**

#### **Investment Policy**

The surplus funds of the District's General Funds are held in a deposit account of the Central Finance Board of the Methodist Church, which is a separate body reporting directly to Conference. The surplus funds of the District Advance Fund and East Kent Coalfields Trust are held in various accounts with The Trustees for Methodist Church Purposes.

#### **Reserves Policy**

The Reserves of the District were represented by the various Funds set out in the Accounts. At 31<sup>st</sup> August 2009, the Unrestricted Reserves comprised £553,786 of which £501,663 represented Fixed Assets, leaving a balance of £52,123, representing approximately five months of Total Resources Expended. The Restricted Funds totalled £253,053 at 31<sup>st</sup> August 2009. The Trustees' objective is to maintain the Unrestricted Reserves equivalent to approximately six month's Resources Expended with the Restricted Reserves at a sufficient level to enable each Trust to carry out its objectives.

#### **District Expenses Account**

The Net Outgoing Resources were £19,849 after setting aside a sum of £4,000 towards future repairs to the District Manse.

#### **District Advance Fund**

After receiving Circuit levies of £139,999 and a transfer from the Connexional Priority Fund of £60,163 and Interest and Investment Income of £22,370, the Trustees were able to make Grants totalling £177,100 during the year, and a transfer to the Expenses Account relating to Training Grants. Many of the Grants agreed relate to future years and under the accounting requirements, £232,610 has been set aside for this purpose. The result is that £194,194 is carried forward into the new Connexional Year.

#### **Chair's Benevolent Fund**

This is a small fund which relies on donations from Churches, Circuits and individuals, which allows the District Chair to make payments to those the Chair feels are deserving of a Grant. The Fund only spends monies which it has available to it.

#### **East Kent Coalfields Trust**

The East Kent Coalfields Trust was established by the Conference of 1951 for the further development of Methodist work in the Coal Field area of East Kent. In October 1997, the Methodist Council delegated responsibility to the then London South East District, which transferred its responsibility to the South-East District, with effect from 1<sup>st</sup> September 2006, on the closure of the London South East District. Income and Capital may be used for the furtherance of the work.

From its resources it has been able to support the Chaplaincy in the Workplace of the Revd Malcolm Cooper in his work at the Bluewater Shopping Complex, in Kent.

# **The Methodist Church, South-East District**

## **Report of the Trustees for the year ended 31<sup>st</sup> August 2009**

### **Plans for Future Periods**

The District Policy Committee has approved a Budget for the Expenses Account which will result in there being no increase in that Assessment for the year 2009 - 2010. The District Advance Fund will benefit from receiving the Circuit levies but will not receive a Grant from the Connexional Priority Fund from which a transfer has been made to contribute to the Connexional Pension deficit. This will enable the Grants Committee to consider making Grants in the current year depending on the quantity of the requests received. The Benevolent Fund and the East Kent Coalfields Trust will continue to consider requests to spend the resources available to them.

This report was approved by the Trustees on 9 March 2010.

Rev John Hellyer  
District Chair and Trustee

M J Richardson  
District Treasurer and Trustee

# The Methodist Church, South-East District

## Auditor's Report For the year ended 31 August 2009

I have audited the financial statements of the South-East District of The Methodist Church for the year ended 31<sup>st</sup> August 2009, which comprise the Statement of Financial Activities, Balance Sheet and related Notes. The financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the members, as a body, in accordance with Section 44 of the Charities Act 1993. My audit has been undertaken so that I might state to the members those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the members as a body, for my audit work, for this report, or for the opinions I have formed.

### **Respective responsibilities of the Trustees and the Auditor**

As described in the Report, the Trustees are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

My responsibility is to audit the financial statements in accordance with the relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

I have been appointed as auditor under Section 43 of the Charities Act 1993 and report in accordance with regulations made under Section 44 of the Act. I report to you my opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. I also report to you if, in my opinion, the report of the Trustees is not consistent with the financial statements, if the charity has not kept proper accounting records, if I have not received all the information and Explanations I require for my audit, or if information specified by law regarding Trustees' remuneration and transactions with the charity is not disclosed.

I read the report of the Trustees and consider the implications for my report if I become aware of any apparent misstatements within it.

### ***Basis of audit opinion***

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Standards Board. It includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, are consistently applied and are adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion I have also evaluated the overall adequacy of the presentation of information in the financial statements.

# **The Methodist Church, South-East District**

## **Auditor's Report For the year ended 31 August 2009**

### ***Opinion***

In my opinion the financial statements give a true and fair view, in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) of the state of the charity's affairs as at 31<sup>st</sup> August 2009 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with requirements of the Charities Act 1993.

14 Hillydeal Road  
Oxford  
Kent

Derek Baxter  
Chartered Certified Accountant

9 March 2010

**South-East District of the Methodist Church**  
**Statement of Financial Activities (SOFA)**  
**for the year ending 31<sup>st</sup> August 2009**

		Unrestricted Funds	Restricted Funds		East Kent Coalfields Trust	Total Funds 2009	Total Funds 2008
		Expense Account	Advance Fund	Benevolent Fund			
<b>Incoming Resources</b>							
Assessments		124,218	-	-	-	124,218	124,218
Interest & Investment Income		2,480	22,370	-	2,467	27,317	32,043
Circuit Levies		-	139,999	-	-	139,999	162,073
Donations		-	-	885	-	885	2,052
Transferred from CAPF		-	60,163	-	-	60,163	65,348
<b>Total Incoming Resources</b>		<b>£126,698</b>	<b>£222,532</b>	<b>£885</b>	<b>£2,467</b>	<b>£352,582</b>	<b>£385,734</b>
<b>Resources expended on managing and administering the Charity</b>							
	Notes						
District Administration	5	64,682				64,682	55,744
Assistant Chairs' payments and allces		19,248				19,248	13,321
District Development Enabler	6	10,621				10,621	-
Synod & Area Meetings Expenses	7	7,036				7,036	6,474
Manse Expenditure	8	4,854				4,854	5,134
Provision for Manse repairs	4	4,000				4,000	4,000
District Committee Expenses		12,277				12,277	9,385
Training Grants & Expenses		12,681	13,717			26,398	13,869
Methodist Conference		176				176	-
Ecumenical payments	9	6,978				6,978	3,790
Other expenditure	10	<u>3,994</u>				<u>3,994</u>	<u>2,415</u>
		146,547				160,264	114,132
<b>Grants and payments made in furtherance of the Charity's Objects</b>							
Grants & Donations			177,100	2,040	2,500	181,640	113,607
Income/Reduction in Provision for future years payments			7,096			7,096	-22,986
Management fee			613		96	709	500
<b>Total Resources Expended</b>		<b>£146,547</b>	<b>£198,526</b>	<b>£2,040</b>	<b>£2,596</b>	<b>£349,709</b>	<b>£205,253</b>
<b>Net Incoming (Outgoing) Resources before Transfers</b>							
		(19,849)	24,006	(1,155)	(129)	2,873	180,481
Gains(losses) on Investments		-	-	-	(2,741)	(2,741)	(2,896)
		(19,849)	24,006	(1,155)	(2,870)	132	177,585
Funds transferred from former Districts - now closed	11	-	-	-	-	-	2,260
<b>Funds brought forward</b>		<b>573,635</b>	<b>170,188</b>	<b>1,244</b>	<b>61,640</b>	<b>806,707</b>	<b>626,862</b>
<b>Total Funds carried forward</b>		<b>£553,786</b>	<b>£194,194</b>	<b>£89</b>	<b>£58,770</b>	<b>£806,839</b>	<b>£806,707</b>

## South-East District of the Methodist Church Balance Sheet as at 31<sup>st</sup> August 2009

		Unrestricted	Restricted		Totals 2009	Totals 2008
	Notes		Advance Fund	Other Funds		
<b>Tangible Fixed Assets</b>						
District Manse	2	<u>501,663</u>			<u>501,663</u>	<u>501,663</u>
<b>Current Assets</b>						
Trustees for Methodist Church Purposes		-	426,804	58,770	485,574	457,342
Cash at Bank and Central Finance Board		<u>64,123</u>	<u>-</u>	<u>89</u>	<u>64,212</u>	<u>81,216</u>
<i>Total current assets</i>		<i>64,123</i>	<i>426,804</i>	<i>58,859</i>	<i>549,786</i>	<i>538,558</i>
<b>Creditors and Accruals</b>						
District Advance Fund – provision for amounts falling due in future years	3	-	(232,610)	-	(232,610)	(225,514)
<b>Provision for Manse repairs</b>	4	<u>(12,000)</u>	<u>-</u>	<u>-</u>	<u>(12,000)</u>	<u>(8,000)</u>
<i>Total current assets less current liabilities</i>		<i>52,123</i>	<i>194,194</i>	<i>58,859</i>	<i>305,176</i>	<i>305,044</i>
<b>Total Net Assets</b>		<u>£553,786</u>	<u>£194,194</u>	<u>£58,859</u>	<u>£806,839</u>	<u>£806,707</u>
<b>Funds of the District</b>						
General Fund (Unrestricted)		553,786	-	-	553,786	573,635
District Advance Fund (Restricted)		-	194,194	-	194,194	170,188
Other Funds(Restricted)		-	-	58,859	58,859	62,884
<b>Total Funds</b>		<u>£553,786</u>	<u>£194,194</u>	<u>£58,859</u>	<u>£806,839</u>	<u>£806,707</u>

Rev John Hellyer  
District Chair and Trustee

M J Richardson  
District Treasurer and Trustee

# The Methodist Church South-East District

## Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2009

### 1. Accounting policies

#### **Basis of preparation**

The accounts have been prepared on the basis of historic cost (except that investments are shown at market value in accordance with the Statement of Recommended Practice (SORP) 2005) and the Charities Act 1993). The format of the Statement of Financial Activities (SOFA) and the balance sheet takes advantage of the small charity concessions set out in the SORP.

#### **Funds**

The funds held constitute General Funds held for any purpose of the District and are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and Restricted Funds which are held for a narrower purpose.

#### **Depreciation**

Depreciation has not been provided on freehold land and buildings. During the year the District purchased office equipment and fixtures for the District Office, which have been written off in the year.

#### **Incoming Resources**

These are included in the SOFA when the District becomes entitled to the resources; the Trustees are virtually certain that they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### **Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the District to make the payment. With regard to the District Advance Fund, a note of the Contingent Liability is set out in Note 3 to these Accounts.

#### **Gains/(losses) on investments**

Realised and unrealised capital gains and losses on investments are dealt with in the SOFA in the year in which they arise, based on the brought forward valuations or cost of subsequent additions.

#### **Cash flow statement**

Advantage has been taken of the exception provided by Financial Reporting Standard No 1 (Revised) and a cash flow statement has not been prepared for the year.

# The Methodist Church South-East District

## Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2009

<b>2.</b>	<b>Fixed Assets</b>		<b>Freehold land and buildings</b>								
	<b>Cost</b>	<b>2009</b>	<b>2008</b>								
	District manse – as at 31 <sup>st</sup> August 2009	<u>£501,663</u>	<u>£501,663</u>								
<b>3.</b>	<b>Creditors and Accruals</b>										
	<b>District Advance Fund</b>										
	Provision for Grants committed or payable in future years										
	Balance as at 31 August 2008	225,514	248,500								
	Increase in provision for future payments	<u>7,096</u>	<u>22,986</u>								
	<table border="0" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><b>Payable</b></td> <td style="text-align: center;"><b>Payable</b></td> <td style="text-align: center;"><b>Payable</b></td> <td style="text-align: center;"><b>Payable</b></td> </tr> <tr> <td style="text-align: center;"><b>2006- 2007</b></td> <td style="text-align: center;"><b>2007- 2008</b></td> <td style="text-align: center;"><b>2008- 2009</b></td> <td style="text-align: center;"><b>2009- 2013</b></td> </tr> </table>	<b>Payable</b>	<b>Payable</b>	<b>Payable</b>	<b>Payable</b>	<b>2006- 2007</b>	<b>2007- 2008</b>	<b>2008- 2009</b>	<b>2009- 2013</b>		
<b>Payable</b>	<b>Payable</b>	<b>Payable</b>	<b>Payable</b>								
<b>2006- 2007</b>	<b>2007- 2008</b>	<b>2008- 2009</b>	<b>2009- 2013</b>								
	£13,500    £24,147    £103,217    £91,746										
	Total Provision as at 31 August 2009	<u>£232,610</u>	<u>£225,514</u>								
<b>4.</b>	<b>Provision for Manse Repairs</b>										
	Balance as at 31 August 2008	8,000	4,000								
	Amount transferred in the year	<u>4,000</u>	<u>4,000</u>								
	Balance as at 31 August 2009	<u>£12,000</u>	<u>£8,000</u>								
<b>5.</b>	<b>District Administration</b>	<b>2009</b>	<b>2008</b>								
	Chair's travel and miscellaneous expenses	5,384	4,129								
	Secretarial and Administration	27,597	21,973								
	District Office rent	20,680	21,963								
	District Office expenses	<u>11,021</u>	<u>7,679</u>								
		<u>£64,682</u>	<u>£55,744</u>								
<b>6.</b>	<b>District Development Enabler's Expenses</b>										
	Part Stipend	10,964									
	Expenses	5,657									
	Connexional contribution	<u>(6,000)</u>									
		<u>£10,621</u>									
<b>7.</b>	<b>Synod and Area Meetings Expenses</b>	<b>2009</b>	<b>2008</b>								
	Synod Secretary's allowance	962	929								
	District Directory & miscellaneous printing and stationery	3,958	4,291								
	Room Hire, refreshments etc	418	175								
	Area meeting expenses	1,189	751								
	Miscellaneous travel	97	328								
	Ministerial Synod expenses	<u>412</u>	-								
		<u>£7,036</u>	<u>£6,474</u>								

# The Methodist Church South-East District

## Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2009

<b>8.</b>	<b>District Manse Expenses</b>	<b>2009</b>	<b>2008</b>
	Council tax	2,145	2,064
	Water rates	253	350
	Insurance	1,006	941
	Telephone	546	561
	Miscellaneous expenses, boiler, electrical, Security etc	<u>904</u>	<u>1,218</u>
		<u>£4,854</u>	<u>£5,134</u>
<b>9.</b>	<b>Ecumenical payments</b>	<b>2009</b>	<b>2008</b>
	Churches Together in Kent	753	-
	Thames Gateway Forum	-	250
	Churches Together in Kent – Kent Show	350	300
	Churches Together in Surrey	2,360	2,140
	Churches Together in Sussex	2,365	-
	Kent Workplace Mission	<u>1,150</u>	<u>1,100</u>
		<u>£6,978</u>	<u>£3,790</u>
<b>10.</b>	<b>Other expenditure</b>	<b>2009</b>	<b>2008</b>
	Computer, District office furniture etc	2,113	1,419
	Youth Conference	124	120
	Copyright	168	166
	Website	325	-
	Employment advice	622	-
	Audit fee	250	-
	Miscellaneous	<u>392</u>	<u>710</u>
		<u>£3,994</u>	<u>£2,415</u>
<b>11.</b>	<b>Funds transferred from former Districts – now closed</b>	<b>2009</b>	<b>2008</b>
	London South West District – WACAYP	-	<u>£2,096</u>
<b>12.</b>	<b>Reimbursements</b>		
	No employee earned £50,000 per annum or more.		
	The average number of employees, analysed by function, was:		
		<b>2009</b>	<b>2008</b>
	Management and administration of the charity	1	1
	Half-time District Development Enabler and	1	1
	Half-time District Training Officer	1	-

# The Methodist Church South-East District

## Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2009

**13. Payments to Trustees**

Expenses were reimbursed to Trustees during the year for their travelling expenses.

**14. Ultimate controlling party**

The ultimate controlling party of the District is considered to be the Annual Conference of the Methodist Church.

**15. Related parties**

The related parties of the District are twenty-nine Circuits, their Chapels and Manses, which are all based in the south-eastern segment of England including the whole of Kent and parts of Surrey and Sussex and includes the Circuits in Malta and Gibraltar. They are contactable via the principal address of the District. Funds are transferred from Circuits to the District on a quarterly basis.

During the year, no transactions took place with related parties (as defined by Financial Reporting Standard No 8).

**16. A collection taken at Synod amounted to £374 and was paid over to the Methodist Minister's Childrens' Relief Fund.**

**17. Capital commitments**

	<b>2009</b>	<b>2008</b>
At 31 August 2009 the District had the following Capital Commitments:	Nil	Nil